

COVID-19: Status Update

March 23, 2020

To Trans Tech Customers and Business Partners:

The COVID-19 pandemic is a new experience for all of us with rapidly changing information and requirements. Trans Tech's focus continues to be on employee safety followed by our customers' needs.

The Illinois Government has issued Executive Orders mandating the closure of non-essential businesses and has enacted "stay at home" mandate on March 22.

Trans Tech has been designated as supplier to essential businesses, most importantly to the Medical, Pharmaceutical, and Food & Beverage businesses. Some areas of our business also support Transportation, Oil & Gas, Electrical Components, Industrial Safety, Sanitation, and several other businesses that the government have deemed as essential. We are therefore, considered to be an essential business and will remain open for business. We have confirmed this with the government, and we will do our best to continue supplying our products and services to businesses that are essential for our society in this difficult time. We will cease producing and shipping to businesses that are not considered essential. We are actively working through the process of confirming which orders in our backlog are essential and non-essential and will focus our efforts on servicing Medical, Pharmaceutical, and Food & Beverage customers first.

We will continue to follow the guidance from the CDC, Government, and ITW Corporate. Arrangements have been made for all employees who have been deemed non-critical for production purposes for "essential" products to work from home immediately. All workers who must be in our facilities are employing social distancing practices. We have also increased cleaning and disinfecting efforts as well as training for our employees on all manners of reducing the impact of Covid-19.

Trans Tech will continue to monitor the situation and take all required actions to keep our staff safe while serving our customers. We thank you for your understanding. If you have any questions, please contact our customer service team at 630-752-4000.

Sincerely,

Chris Cichelli, NA Sales Manager





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